EMP Toolkit Timeline

for Developing and Managing an Equitable Wildfire Risk Mitigation Program

Created by Fire Adapted Methow Valley as a companion to its report: Developing an Equitable Wildfire Mitigation Program

June 2023

Each step below corresponds to a section in the EMP Toolkit Procedures and Examples

A. Program Development

Timeline of Program Development

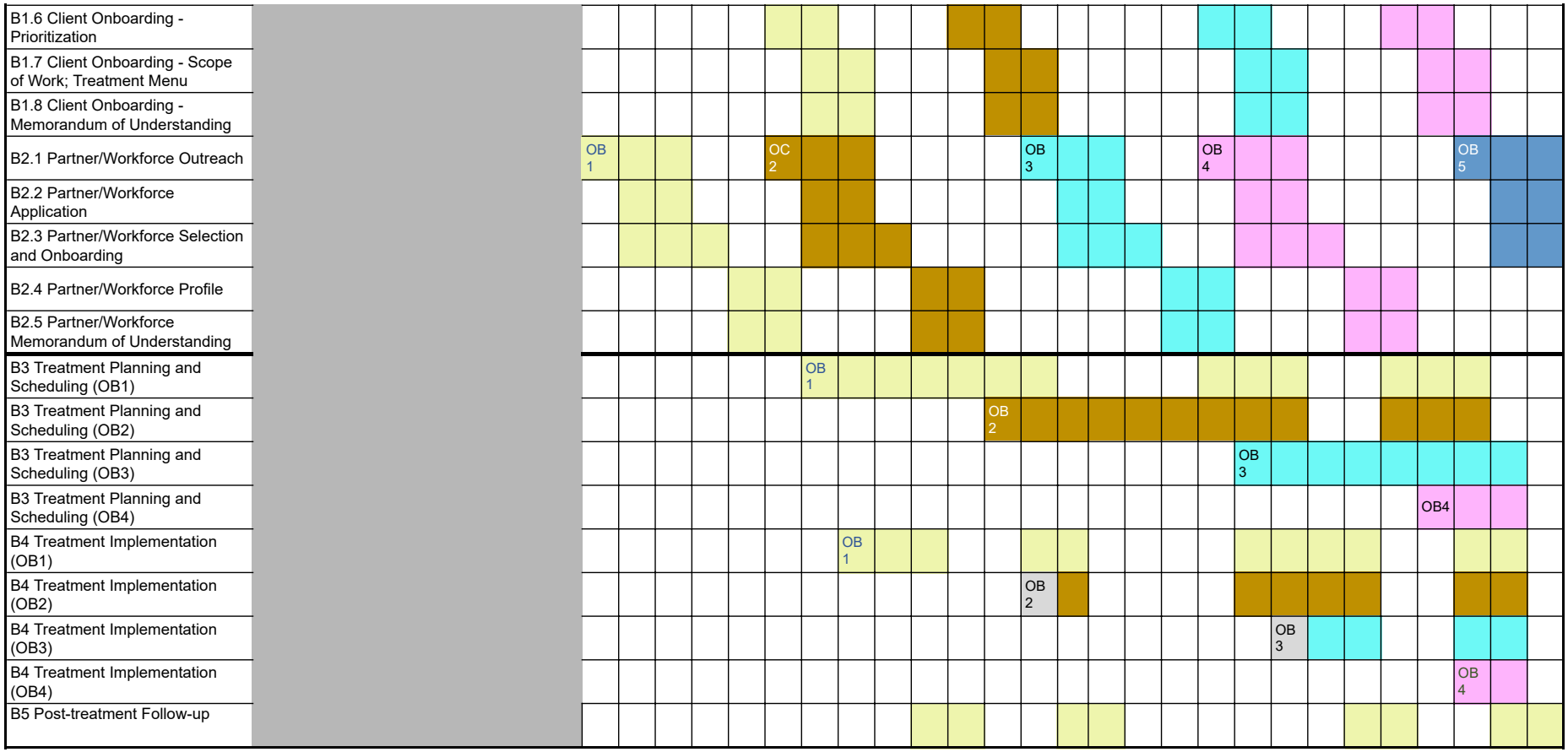
STEPS	timeframe will vary	10 yr1	11 yr1	12 yr1	01 yr1	02 yr1	03 yr1	04 yr1	05 yr1	06 yr1	07 yr1	08 yr1	09 yr1	10 yr2	11 yr2	12 yr2	01 yr2	02 yr2	03 yr2	04 yr2	05 yr2	06 yr2	07 yr2	08 yr2	09 yr2	10 yr3	11 yr3	12 yr3
A.1.1 Gather info from other equity-focused mitigation organizations																												
A.1.2 Gather Info from local community																												
A.1.3 Compile info, studies, plans re local wildfire mitigation actions																												
A.2. Analyze, synthesize and evaluate all info gathered																												
A3. Meet with stakeholders for alignment and commitment																												
A4.1 Layout the strategic plan																												
A4.2 Develop program criteria, procedures, timeline & systems																												

B. Program Management

Program Development - timeframe will vary

Timeline of Program Management

STEPS	10 yr1	11 yr1	12 yr1	01 yr1	02 yr1	03 yr1	04 yr1	05 yr1	06 yr1	07 yr1	08 yr1	09 yr1	10 yr2	11 yr2	12 yr2	01 yr2	02 yr2	03 yr2	04 yr2	05 yr2	06 yr2	07 yr2	08 yr2	09 yr2	10 yr3	11 yr3	12 yr3
B1.1 Client Outreach	OC 1					OB 2							OB 3					OB 4							OB 5		
B1.2 Client Application																											
B1.3 Client Selection																											
B1.4 Client Onboarding - Management and Notification																											
B1.5 Client Onboarding - Assessment and Meeting																											


B1.6 Client Onboarding - Prioritization
B1.7 Client Onboarding - Scope of Work; Treatment Menu
B1.8 Client Onboarding - Memorandum of Understanding
B2.1 Partner/Workforce Outreach
OB 1
OC 2
OB 3
OB 4
OB 5
B2.2 Partner/Workforce Application
B2.3 Partner/Workforce Selection and Onboarding
B2.4 Partner/Workforce Profile
B2.5 Partner/Workforce Memorandum of Understanding
B3 Treatment Planning and Scheduling (OB1)
OB 1
B3 Treatment Planning and Scheduling (OB2)
OB 2
B3 Treatment Planning and Scheduling (OB3)
OB 3
B3 Treatment Planning and Scheduling (OB4)
OB4
B4 Treatment Implementation (OB1)
OB 1
B4 Treatment Implementation (OB2)
OB 2
B4 Treatment Implementation (OB3)
OB 3
B4 Treatment Implementation (OB4)
OB 4
B5 Post-treatment Follow-up
LEGEND
Potential mitigation treatment windows
Clients and crew onboarded Oct yr1 (OB1)
Clients and crew onboarded Mar yr1 (OB2)
Clients and crew onboarded Oct yr2 (OB3)
Clients and crew onboarded Mar yr2 (OB4)
Clients and crew onboarded Oct yr3 (OB5)
Limited possibility of treatment (all colors)